

Management Services

Analyst: Burns

Historical Summary

OPERATING BUDGET	FY 2007 Total App	FY 2007 Actual	FY 2008 Approp	FY 2009 Request	FY 2009 Gov Rec
BY FUND CATEGORY					
General	7,545,100	7,956,900	9,681,900	10,923,300	10,561,400
Dedicated	509,800	507,900	594,000	528,600	540,400
Federal	2,102,600	1,565,900	2,106,200	2,110,100	2,112,000
Total:	10,157,500	10,030,700	12,382,100	13,562,000	13,213,800
Percent Change:		(1.2%)	23.4%	9.5%	6.7%
BY OBJECT OF EXPENDITURE					
Personnel Costs	5,363,200	5,570,300	6,442,100	6,690,100	6,829,100
Operating Expenditures	3,038,700	3,075,900	3,785,000	4,354,200	3,926,000
Capital Outlay	5,600	136,100	405,000	767,700	708,700
Trustee/Benefit	1,750,000	1,248,400	1,750,000	1,750,000	1,750,000
Total:	10,157,500	10,030,700	12,382,100	13,562,000	13,213,800
Full-Time Positions (FTP)	95.00	95.00	105.40	106.40	104.40

Division Description

Management Services has oversight, department wide, of information services, construction, financial services, inmate placement, central records, research & quality assurance, and human resources services, and includes the director's office.

Management Services

Analyst: Burns

Comparative Summary

Decision Unit	Agency Request			Governor's Rec		
	FTP	General	Total	FTP	General	Total
FY 2008 Original Appropriation	105.40	9,681,900	12,382,100	105.40	9,681,900	12,382,100
Reappropriation	0.00	7,200	7,200	0.00	7,200	7,200
1. Court Ordered Settlement	0.00	132,300	132,300	0.00	132,300	132,300
FY 2008 Total Appropriation	105.40	9,821,400	12,521,600	105.40	9,821,400	12,521,600
Non-Cognizable Funds and Transfers	(1.00)	175,200	86,000	(1.00)	175,200	86,000
FY 2008 Estimated Expenditures	104.40	9,996,600	12,607,600	104.40	9,996,600	12,607,600
Removal of One-Time Expenditures	0.00	(683,200)	(683,200)	0.00	(683,200)	(683,200)
FY 2009 Base	104.40	9,313,400	11,924,400	104.40	9,313,400	11,924,400
Benefit Costs	0.00	222,500	246,600	0.00	216,000	239,400
Inflationary Adjustments	0.00	90,000	90,000	0.00	0	0
Replacement Items	0.00	697,700	697,700	0.00	651,700	651,700
Statewide Cost Allocation	0.00	38,400	38,400	0.00	38,400	38,400
Change in Employee Compensation	0.00	54,300	57,900	0.00	271,500	289,500
FY 2009 Program Maintenance	104.40	10,416,300	13,055,000	104.40	10,491,000	13,143,400
1. Transport Bus Expenses	0.00	62,600	62,600	0.00	0	0
2. HR Staff	2.00	103,200	103,200	0.00	0	0
3. Communication Upgrade	0.00	70,400	70,400	0.00	70,400	70,400
4. Video Conferencing	0.00	270,800	270,800	0.00	0	0
FY 2009 Total	106.40	10,923,300	13,562,000	104.40	10,561,400	13,213,800
Change from Original Appropriation	1.00	1,241,400	1,179,900	(1.00)	879,500	831,700
% Change from Original Appropriation		12.8%	9.5%		9.1%	6.7%

Management Services

Analyst: Burns

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
FY 2008 Original Appropriation	105.40	9,681,900	594,000	2,106,200	12,382,100

Reappropriation

Reappropriation authority, also known as carry over, allows unspent funds from the prior fiscal year to be carried over and spent in the current fiscal year. Those moneys are then removed as one-time expenditures before calculating the next year's base. Carryover requires specific legislative authorization and must be approved every year.

Agency Request	0.00	7,200	0	0	7,200
Governor's Recommendation	0.00	7,200	0	0	7,200

1. Court Ordered Settlement

The Gomez case was a class-action lawsuit which started in 1991 and went to trial in 1998. The plaintiffs were awarded relief on 12 claims of retaliation. Funding is requested to cover the estimated legal costs associated with this case.

Agency Request	0.00	132,300	0	0	132,300
Governor's Recommendation	0.00	132,300	0	0	132,300

FY 2008 Total Appropriation					
Agency Request	105.40	9,821,400	594,000	2,106,200	12,521,600
Governor's Recommendation	105.40	9,821,400	594,000	2,106,200	12,521,600

Non-Cognizable Funds and Transfers

Transfers in \$195,700 in reappropriated moneys from other programs in order to support the criminal research consortium; transfers in \$37,500 from Prisons Administration to cover rent and communications; transfers out \$24,800 due to departmental reorganization; and transfers out \$122,400 to Prisons Administration to help establish and support a virtual prison concept.

Agency Request	(1.00)	175,200	(89,200)	0	86,000
Governor's Recommendation	(1.00)	175,200	(89,200)	0	86,000

FY 2008 Estimated Expenditures					
Agency Request	104.40	9,996,600	504,800	2,106,200	12,607,600
Governor's Recommendation	104.40	9,996,600	504,800	2,106,200	12,607,600

Removal of One-Time Expenditures

Remove funding provided for one-time items.

Agency Request	0.00	(683,200)	0	0	(683,200)
Governor's Recommendation	0.00	(683,200)	0	0	(683,200)

FY 2009 Base					
Agency Request	104.40	9,313,400	504,800	2,106,200	11,924,400
Governor's Recommendation	104.40	9,313,400	504,800	2,106,200	11,924,400

Benefit Costs

Reflects \$2,075 per position or a 29% increase in employer-paid health insurance premiums from \$7,125 to \$9,200 per year. This increase is artificially inflated since the rates have been frozen for the last two years, with increases being covered from reserves.

Agency Request	0.00	222,500	20,700	3,400	246,600
----------------	------	---------	--------	-------	---------

The Governor recommends funding the employer increase in health insurance, and does not remove the funding for their PERSI rate increase that was included in the request. Recently, the PERSI Board voted not to increase the contribution rate for the upcoming fiscal year. In addition, for this agency the Governor recommends that the Division of Human Resources (DHR) fee be reduced by 35% for classified positions, from 0.615% of gross salary to 0.4%, because it has been granted delegated authority by DHR.

Governor's Recommendation	0.00	216,000	20,100	3,300	239,400
---------------------------	------	---------	--------	-------	---------

Management Services

Analyst: Burns

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
Inflationary Adjustments					
This inflationary adjustment is arrived at by subtracting one-time funding and statewide allocation plan costs from the base and calculating a customized increase for all remaining operating costs. This customized inflationary adjustment is a 2.4% increase.					
Agency Request	0.00	90,000	0	0	90,000
<i>Inflationary increases are provided only for contractual obligations such as leased space costs. Other inflationary requests are not recommended.</i>					
Governor's Recommendation	0.00	0	0	0	0
Replacement Items					
Includes \$450,600 for computer equipment, \$115,500 for seven vehicles, \$104,400 for phone and voice mail system, and \$27,200 for miscellaneous office equipment.					
Agency Request	0.00	697,700	0	0	697,700
<i>The Governor recommends \$18,000 in additional funding for a statewide vehicle fleet management initiative to convert as many vehicles as possible to hybrid or other fuel efficient/low emission vehicles. These additional funds may only be used to implement the Governor's Fossil Fuel/Greenhouse Gases Initiative. Any unspent funds appropriated for this purpose will be reverted at year-end, regardless of funding source.</i>					
Governor's Recommendation	0.00	651,700	0	0	651,700
Statewide Cost Allocation					
Reflects changes in Attorney General and State Controller fees, and in property and casualty insurance premiums.					
Agency Request	0.00	38,400	0	0	38,400
Governor's Recommendation	0.00	38,400	0	0	38,400
Change in Employee Compensation					
Agencies were instructed to input a CEC based on a 1% calculator.					
Agency Request	0.00	54,300	3,100	500	57,900
<i>The Governor recommends a compensation increase of 5% to be distributed based on merit.</i>					
Governor's Recommendation	0.00	271,500	15,500	2,500	289,500
FY 2009 Program Maintenance					
Agency Request	104.40	10,416,300	528,600	2,110,100	13,055,000
Governor's Recommendation	104.40	10,491,000	540,400	2,112,000	13,143,400
1. Transport Bus Expenses					
Last session the Legislature approved a ten-year capital lease on a new transport bus, but did not fund the associated operating costs. Additional resources are requested to pay for fuel, repairs, and equipment for transport officers. According to the department, they do not have enough funding to absorb these costs on an ongoing basis. [Ongoing]					
Agency Request	0.00	62,600	0	0	62,600
<i>Not recommended by the Governor.</i>					
Governor's Recommendation	0.00	0	0	0	0
2. HR Staff					
Provides funding to hire a one technical records specialist and one administrative assistant to absorb increases in human services workload, since the dissolution of the Division of Human Resources. [\$94,600 Ongoing & \$8,600 One-time]					
Agency Request	2.00	103,200	0	0	103,200
<i>Not recommended by the Governor.</i>					
Governor's Recommendation	0.00	0	0	0	0
3. Communication Upgrade					
Due to the department utilizing more and more technology to conduct critical business needs and due to the department's growth, additional resources are requested to upgrade communication lines at eleven locations statewide and the central office. [Ongoing]					
Agency Request	0.00	70,400	0	0	70,400
Governor's Recommendation	0.00	70,400	0	0	70,400

Management Services

Analyst: Burns

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
4. Video Conferencing					
Funding is requested to implement video conferencing among the courts, parole commission, and the department. Each entity would purchase their own licenses and equipment in order to track usage and costs more accurately. According to the department, with over 400 offenders out-of-state and more expected to leave the state in FY 2008, major travel and time expenses could be decreased with the usage of video conferencing.					
Agency Request	0.00	270,800	0	0	270,800
<i>Not recommended by the Governor.</i>					
Governor's Recommendation	0.00	0	0	0	0
FY 2009 Total					
Agency Request	106.40	10,923,300	528,600	2,110,100	13,562,000
Governor's Recommendation	104.40	10,561,400	540,400	2,112,000	13,213,800
Agency Request					
Change from Original App	1.00	1,241,400	(65,400)	3,900	1,179,900
% Change from Original App	0.9%	12.8%	(11.0%)	0.2%	9.5%
<i>Governor's Recommendation</i>					
Change from Original App	(1.00)	879,500	(53,600)	5,800	831,700
% Change from Original App	(0.9%)	9.1%	(9.0%)	0.3%	6.7%